	Terms & Conditions
These are the terms on which Freshh Events (FRESHH) provides its event management services.	
1. Definitions	'Freshh Events', 'FRESHH', 'we', 'our', 'us' etc means Catherine Gellert T/A Freshh Events (ABN 93 726 203 734) and where appropriate our subcontractors, agents and employees.
	'The Client', 'you', 'your' etc means the person, company or agent (you) of the Client who is requesting our services and whose name appears on the quotation and/or tax invoice relating to our services.
	'Our Agreement' or 'This Agreement' refers to these Terms & Conditions as well as any quotation or tax invoice between FRESHH and the Client.
2. Quotation	Before commencing work on your event FRESHH will provide you with a quotation covering all the known costs and expenses that will be incurred in order to arrange and deliver your event in accordance with your specifications (scope of services).
	All prices quoted to Client will be best estimates based on Client specifications and third party supplier information known by FRESHH at that time. Prices are subject to change by suppliers. Specifications are subject to change by Client.
	FRESHH will submit quotation to Client for approval. FRESHH will not make any booking or incur any expense on your behalf unless and until you confirm your approval of the quotation.
	By approving any quotation, Client requests FRESHH to provide its services, accepts these terms and conditions and agrees to engage FRESHH on this basis
3. Supplier invoices payable and deposits	Third party suppliers will have their own terms of trade and client is responsible for payment of any booking or damage deposit required by a third party supplier to secure supply of goods or services from that supplier.
	Client is also responsible for payment of the final balance of supplier invoices.
	FRESHH will submit supplier invoices for booking deposits and/or final payment balances to Client as and when they are issued and Client must pay those invoices on or before their respective due dates.
	FRESHH does not accept responsibility and will not have any liability for payment of any deposit or final balance payable to a third party supplier.

	Client is responsible for notifying FRESHH that any supplier invoice has been paid.
4. Additional charges	If you request FRESHH to provide additional services or supplies on the day of your event that have not been previously arranged and quoted for (or have been under quoted), FRESHH will use its best efforts to accommodate your request but we reserve the right to charge you for those additional services or supplies.
5. Postponement or cancellation	FRESHH reserves the right to charge you a proportion of the quoted event management fee if your event needs to be postponed or cancelled for any reason. FRESHH takes no responsibility for any deposit paid to a third party supplier that cannot be recovered if your event is postponed or cancelled.
6. Tax invoices	FRESHH will issue you with a tax invoice at the conclusion of your event. The tax invoice will be based on the quotation but may vary slightly – up or down - if there have been any supplier price changes approved by Client or changes to the event specification requested by the Client. Client must pay FRESHH's tax invoice in without any deduction and including any additional charges in full within 7 days.
7. Liability	FRESHH reserves the right to refrain from commencing any work on your event, continuing any work or completing any work until any outstanding invoice is paid. FRESHH will have no liability to Client in any of these circumstances. FRESHH is acting as Client's disclosed agent in all dealings with third party suppliers and Client must read, understand and comply with those suppliers' terms of trade, including but not limited to liability for any lost, damaged or destroyed equipment or other such supplies. FRESHH will not be liable for any claims or fees from any third party supplier for goods or services arranged by FRESHH on Client's behalf.